



North East Centre for Research and Development (NECRD), IGNOU  
Six Mile, Guwahati 781 022

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### **Notice Inviting Quotation**

F. NO. IG/NECRD/09-10/Off.Equip/86/203 Date: 16<sup>th</sup> July 2010

#### **(1) Instructions to Bidders :**

**1.1** Sealed quotations are invited from govt. registered firms/manufacturers/dealers/suppliers for purchasing and installing of Generator, Air Conditioner, LCD Projector and Television with specification given in table “**Schedule of Requirements, Specification and Technical Details**” at serial number 3 of this document.

**1.2** The sealed technical and financial bids in separate envelope super scribing name and address of the party should reach the undersigned **on or before 23rd July (Friday) 2010**.

**1.3** The technical and financial bids should be super scribed respectively as “**Technical bid for Generator / Air Conditioner / LCD Projector / Television (whichever is applicable)**” and “**Financial bid for Generator / Air Conditioner / LCD Projector / Television (whichever is applicable)**”.

**1.4** Financial bids will not be opened in case of disqualification of technical bids. NECRD, IGNOU has the right to disqualify any or all the bids without any notice or reason.

**1.5** Bids submitted after the **23rd July 2010** will not be considered.

**1.6** The date of opening of bids will be informed to bidders or their authorized representatives and will be permitted to attend the bid opening.

**1.7** Earnest money for an amount of **Rs.9,000.00** is to be deposited by the bidders (except those who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) or such Department and Ministry) along with the bids in the form of Demand Draft payable at SBI, Six Mile Branch, Guwahati in favour of Deputy Director, NECRD, IGNOU. Earnest money of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.

#### **(2) Conditions of contract :**

2.1 The equipments or machineries supplied have to be maintained free of charge by the supplier during its warranty period or a period of one year which ever is longer.

2.2 To ensure due performance of the contract, performance security will be obtained from the successful bidder awarded the contract. Performance security will be for an amount of 5 percent of the value of the contract. Performance security may be furnished in the form of an account payee Demand Draft., Fixed deposit received from a commercial bank, Bank guarantee from any of the commercial banks in an acceptable form, safeguarding the purchaser’s interest in all aspects.

2.3 Performance Security will remain valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier including warranty obligations.

2.4 Bid security will be refunded to the successful bidder on receipt of performance security.

2.5 Payments will be released only after the services have been rendered or supplies made.

(3) Schedule of Requirements, Specification and Technical Details :

S/No	Item	Description of item	Quantity	Remark
1	<b>Generator Set</b> (automatic)	i. ISO 9001 & 14001 certified ii. 5.5 KVA iii. With automatic start facility	01	Rate for whole set is to be quoted.
		iv. Installation		Installation charge, if any has to be quoted.
		v. Warranty/guarantee/post sale Service		specify the period and nature.
2	<b>Air Conditioner</b>	i. Split A.C. machine of 2 ton	03	Rate for each machine is to be quoted.
		ii. 4 KVA stabilizer.	03	Rate for each stabilizer is to be quoted.
		iii. Starter Switch	03	Rate for each switch is to be quoted.
		iv. Outdoor unit fitting iron clamp	03	Rate for each clamp is to be quoted.
		v. Installation Charge	03	Rate for each machine installation is to be quoted, if any.
		vi. Warranty/guarantee/post sale service		Specify the period & nature.
3.	<b>LCD Projector</b>	i. 2000 lumens ii. Resolution: XGA (1024 x 768) iii. Day light view iv. Index window facilities v. Contrast ratio: 400:1 vi. Direct power off	01	Rate for each LCD projector is to be quoted.
		vii. Warranty / guarantee		specify the period and nature
4.	<b>Television</b>	i. Plasma Technology ii. Screen size: 50" x 42" iii. Sub field Driving: 600 Hz iv. Contrast ratio: 20,00,000:1 v. Response Time: 0.001ms vi. Brightness: 1500 cd/ Sqm vii. 3x HDMI (v.1.3 with Deep Colour ) viii. With Bluetooth ix. Divx x. USB 2.0 facility	01	Rate for each plasma TV set is to be quoted.
		xi. Warranty / guarantee		specify the period and nature

(4) **Price Schedule** (to be used by bidders for quoting prices)

S/No	Item	Description of item	Quantity	Unit cost in Rs.	Total Cost in Rs.
1	<b>Generator Set (automatic)</b>	i. ISO 9001 & 14001 certified ii. 5.5 KVA iii. With automatic start facility.	01		
2	<b>Air Conditioner</b>	i. Split A. C. machine of 2 ton	03		
		ii. 5 KVA stabilizer	03		
		iii. Starter Switch	03		
		iv. Outdoor unit fitting iron clamp	03		
		v. Installation charge	03		
		vi. Warranty/guarantee/post sale service			
3	<b>LCD Projector</b>	i. 2000 lumens ii. Resolution : XGA (1024 x 768) iii. Day light view iv. Index Window facilities. v. Contrast Ratio : 400 : 1 vi. Direct Power off	01		
4	<b>Television</b>	i. Plasma Technology ii. Screen Size: 50" x 42" iii. Sub field Driving : 600Hz iv. Contrast Ratio: 20,00,000 : 1 v. Response Time : 0.001 ms vi. Brightness : 1500 cd/sqm vii. 3x HDMI (V-1.3 with deep colour) viii. With Bluetooth ix. Divx x. USB 2.0 facility	01		

Date:  
Place:

Signature of the Bidder

Deputy Director  
North East Centre for Research and Development (NECRD), IGNOU